

GFPP MEETING
11th January 2022, 10am-12noon
Online Meeting

AGENDA

Present: Abi Mordin, Riikka Gonzalez, Ylva Haglund, Mark Fitzpatrick, Siobhan Boyle, Mandy Morgan, Russell Jones, Claire Hislop, Kathleen Caskie, Anna Richardson, Una Cassidy, Anna Chadwick, Cheryl McCulloch, Julze Alejandre, Stuart Graham, Kelda McLean (minutes)

Apologies:, Gillian Edgar, Laura Muir, Louise MacKenzie, Pete Ritchie, Carolyn Davren, Andrew Cumbers, Tierney Wood, Fiona Richmond, Sonia Milne

Notes and actions

1. Welcome and apologies – introductions and welcome to new partners

Abi welcomed everyone to the meeting as current Chair. There were some new attendees to the meeting who were welcomed including:

- Claire Hislop of Public Health Scotland, who attended in place of Bill Gray, who retired last year;
- Una Cassidy attending in place of Sandy Paterson. She is a member of the Food Growing Team at Glasgow City Council;
- Kathleen Caskie of Glasgow's Third Sector Interface;
- Julze Alejandre and Mandy Morgan from the Scottish Pantry Network;
- Anna Chadwick of Glasgow Food Sovereignty Network.

2. Note of last meeting

Agreed as accurate and all matters arising were covered in agenda items.

3. GFPP Governance

Since the launch of the Food Plan there has been attention given to updating the terms of reference (ToR). Riikka gave an update on what progress has been made on updating the ToR. She shared the ToR document which has several items outstanding that are to be decided on.

Some key items to be confirmed are:

- Voting and decision making (point 10 of ToR) – how should the decision making be organised within the GFPP? Should a majority vote or a full consensus be required for actions? In addition to voting and where this is no overall consensus

agreement, with the opportunity for organisations to opt out of certain things, such as publications or written statements. It was noted that the public sector organisations could have a conflict of interest at certain times so an opt out option would be welcomed. Riikka will add an extra line to reflect this. **Action: Riikka** Riikka advised that some partners have previously expressed interest to be 'silent partners'.

- Formal commitments from large partners (statutory public partners) – should there be more formal commitments from the larger organisational partners? The comment was raised at the development day, so it was not clear who had made the comment, and it wasn't felt necessary to commit to anything at this stage.
- Working Group Membership – not all partners have joined a working group and it would be desirable if all partners were members of at least one of these. Riikka will circulate a link to the most recent update documents for the groups, which will give a flavour of what each covers. **Action: Riikka** Everyone was asked to email Riikka to say which working group they would like to join, if they have not already done so. **Action: All** In the meantime, each thematic lead should write up a summary document of their respective group. This will be discussed when the thematic leads next meet. **Action: Thematic leads.**
- Monitoring and evaluation - Russell Jones described the importance of starting monitoring and evaluation early in the project. He shared a presentation on 'Theory of Change' as an example of logic modelling and how it can be a useful tool to measure outcomes and success. He highlighted how certain data sources could be used as a high-level monitoring tool, these could apply to both the GFPP and the Food Plan. One question raised was the resourcing of monitoring and evaluation. Russell advised that he could confirm with GCPH how they can best support the monitoring the evaluation. He will also speak with Jill about her thoughts **Action: Russell** It was noted that both qualitative and quantitative methods should be employed. It was suggested that working with the Thematic Leads would be a good starting point for taking this forward and Abi invited Russell, Gregor and Jill to come along to this meeting to take the discussion forward.
- New Chair for GFPP – Abi advised that the ToR states that Chairing should be shared between the partners, particularly as Abi will be stepping down as a member of GFPP due to her other commitments. There was discussion on how best to facilitate this. Abi will pull together a brief 'job description' of what the role of the Chair involves. **Action: Abi** Abi also asked if everyone could have a discussion internally about their contribution could be. **Action: All** Anna advised that she will have this conversation this with her council colleagues. Riikka will take forward the outstanding items and email it out, and Abi asked if Can

everyone read and review the full ToR and email comments to Riikka within a week. **Action: All**



4. Communications Working Group

Riikka advised that she had contacted potential partners for the CWG membership and several had confirmed. Siobhan advised that she is following this up with NHS GGC and Ylva has contacted her colleagues at Zero Waste Scotland. Riikka will send some info to Cheryl McCulloch. **Action: Riikka**

5. Good Food Movement Campaign

Riikka advised that the GFPP have been awarded £5,000 from SFP to put towards recruiting a co-ordinator to work on a 'Good Food Movement' pilot campaign. This will help us towards SFP Silver award by strengthening the communications work of the partnership and city food plan. Riikka advised that £5,000 would not cover a great deal of work and matched funding would be welcomed, if available. Siobhan will see if there might be some health improvement funding available for this and will get back to Riikka in the next 2 weeks. **Action: Siobhan.** GCFN will employ the post holder whose work will be guided by Riikka and the Communications Working Group. We hope to have the post holder in place by end of February/March 2022 at the latest.

6. GCFP Updates:

https://docs.google.com/document/d/176ZC_jJsq7KPNFjxrswLs6JjZNL01PY/edit

The Google Document was shared prior to the meeting and contains updates on what each thematic group had been working on. This will continue to be updated as more meetings are held.

Siobhan gave an interim update on the Food Poverty – Fair Food for All working Group and advised that she was pleased that new members had also joined. She advised that they had begun to use a 'Red/Amber/Green' framework for keeping track of progress, mindful that the Plan spans a 10-year timescale.

Abi advised Community Food Working Group had discussed various items, including that ALISS - a Scottish Government Funded organisation - hold a database of activities and they can host information and data for other organisations but link it to other platforms. Other work of the group includes creation of an 'online hub' and creation of a cross-thematic working group on food education.

Riikka advised that the Food and the Environment group is working on an action for all the Glasgow City Council departments to look at how to minimise food waste. She also confirmed that there will be an 'invite only' round table event on 15th February on the barriers and opportunities for food redistribution. Riikka asked if partners could nominate

colleagues to invite. **Action: All** Ylva provided an update on a food waste measurement project in a school that is proving interesting.

7. Partner Updates:

https://docs.google.com/document/d/1ChttkvNHGgBC9Dg4Za3EwI_nwZZMLyL3/edit

This document is an ongoing and Abi advised it was very useful and asked if all partners could keep it updated. **Action: All**

8. Consultations

Riikka thanked everyone for their comments and advised that the GFPP responses submitted in December for the 'Local Food for Everyone' & 'Good Food Nation Bill' consultations were now published on the GFPP website.

Riikka advised that the 'Ending the Need for Food Banks; a draft national plan' consultation closes on 25th January. Siobhan will draft a response and circulate it for comment. **Action: Siobhan** It was noted that there are other organisations drafting responses and these will be shared and used where appropriate and partners were asked to send any drafts they are aware of to Siobhan and Riikka asap. **Action: All**

9. Plant Based Treaty

Anna Richardson gave an update on the Plant Based Treaty and asked partners to have a look at the website <https://plantbasedtreaty.org/> and comment on whether it aligns with the City Food Plan and if we should sign it. **Action: All to review and comment by next meeting**

10. AOB

Riikka advised that she's been working with Slow Food Glasgow to develop the Sustainable Food Directory which launched before COP26. The group is looking to grow this into an award structure/accreditation and hope to recruit some panel members to advice on the process. Claire Hislop advised that the Healthy Living Award was not running presently due to covid, but they have lots of experience and Claire and members of her team will be happy to be contacted. Riikka will also be meeting with Circular Glasgow's 'Plate Up for Glasgow' team to see how best connect all the work linked to restaurants in the city. Riikka asked everyone to contact her if they would like to be involved in taking the directory forward. **Action: All**

Riikka also advised that a meeting was held with Sustain attended by her and some city council colleague about potential for a Junk Food Advertising Policy for the city. She asked anyone interested in supporting this to get in touch for further details. **Action: All**



Lastly, Riikka will be working on the next GFPP newsletter – please contact her if you have any news items. **Action: All**

11. Dates of next meetings

Doodle will be sent around to confirm dates as soon as possible for March and June meetings. **Action: Riikka/All to note**